



RAILS 2019
28-29 October Canberra, AU



Towards Critical Information Research, Education & Practice



Guidelines for speakers and presenters

The Conference Program Committee thanks you in advance for your participation in the 2019 RAILS Conference, to be held 28-29 October 2019 in Canberra, Australia.

The registration desk will be open from 8:30 am each morning in the Durie Room at St Mark's Theological Centre. Please visit the desk when you first arrive to register your attendance and collect your name badge and conference bag.

Please visit the program page on the conference website and note the day and time of your presentation : <https://railsconference.com/rails-2019/schedule/>

Presentations are 30 minutes in total (20-minute talk and 10-minute Q&A), except for keynote addresses and guest speakers (40 minutes) and panel session (1 hour). The session chairs will be strict about time.

If you plan to use an electronic presentation:

Laptops and data projectors will be available during the conference. Your presentation will be preloaded onto the laptop in the session room where you are speaking. In order for us to prepare for your presentation and ensure it runs smoothly, we ask that you do the following:

- Send your presentation files to rails@csu.edu.au by **24 October**.
- Use **widescreen (16:9) ratio** for PowerPoint files.
- If your presentation is created in Keynote for Mac, please contact us to organise a Macbook.
- Where possible, download and embed any video or web links (to avoid buffering or advertisements during video playback).
- Also bring a copy of your presentation and videos to the conference on a USB device.

If you have any questions, feel free to contact us at rails@csu.edu.au.

We look forward to seeing you in Canberra!